

MISSAUKEE COUNTY PLANNING COMMISSION

Minutes

County Annex Meeting Room

February 28, 2018 5:00pm

MEMBERS PRESENT: Linda Hartshorne-Shafer (Staff), Belser C, Blaszak S, Fisher C, Miller B, Schwager S, Shaarda D, Smallegan D, Zwolak, M

Others Present: Precia Garland - Missaukee County Administrator, Natalie Davis - Missaukee COA Director

The meeting was called to order at 5:00pm, this was followed by the Pledge of Allegiance. The December 20, 2017 meeting minutes were approved as presented following a motion by Don with support from Charles. All in favor – motion passed. The February 28, 2018 agenda was approved as presented following a motion by Craig with support from Dean – motion passed.

NEW BUSINESS:

1. Officer Elections:

- a. Chair – Charles: Motion by Craig with support from Sherry
Sherry: Motion by Susan with support from Bruce
Vote – by show of hands, Charles elected to and accepts position of Chair
- b. Vice-Chair – by show of hands, Sherry elected and agrees to accept/retain position of Vice-Chair
- c. Secretary – Linda is unanimously voted to continue as Secretary

2. Public Hearing – Missaukee CIP:

Precia Garland presented and reviewed Missaukee's FY2019-2023 Capital Improvement Program and answered questions related to listed projects, particularly Sheriff's Department and GIS projects which have higher costs associated to them due to the equipment and technologies now needed. Discussion regarding the delinquent tax revolving fund and 911 surcharge and the potential roles they could play toward funding of these projects.

Motion by Charles with support from Mimi that the Planning Commission adopt the Missaukee FY 2019-2023 Capital Improvement Program. All in favor – motion passed.

3. Commission on Aging grants – Natalie Davis: The COA applied for a FY 2019 MDOT grant for \$17,300.00, which has been awarded in the past and helps the COA provide non-emergent medical transportation to seniors aged 60 and over, or individuals under age 60 but with a disability. In 2016, the COA provided 35,000 miles of transport; in 2017, more than 44,000 miles were driven by volunteers. The COA has also been coordinating with Wex Express to better serve the medical transport needs of seniors in the county. Additionally, the COA was awarded a \$500.00 grant through the Missaukee Area Community Foundation which will be matched by the Cadillac Wexford Transit Authority. Natalie added that a FY2019 equipment grant through the Rural Task Force should help to upgrade and replace computers and possibly printers. The COA declined a previous year's bus grant due to the additional costs and liabilities associated with bus ownership (insurance, maintenance, drivers, parking area, etc) but in the future may consider the acquisition of a wheelchair-accessible mobility vehicle.

Motion by Mimi with support from Sherry to approve the COA's application for the MDOT Specialized Services and RTF grants. All in favor – motion passed.

MISCELLANEOUS:

1. The Recreation Plan has been successfully uploaded to the DNR Grants Management website after several attempts.
2. This is Susan Schwager's final Planning Commission meeting as a member; she will now be focusing her efforts on her new role as a Missaukee Conservation District Board member.

Objectives to complete for April 25, 2018 meeting:

1. Revisit Broadband (Linda)

SUBCOMMITTEE REPORTS:

P.A. 116

- a. B & L Real Estate (1/29/2018 – two applications, and 2/6/2018 – three applications)
- b. Crossen (1 application)

All applications were reviewed for accuracy and Equalization was consulted as well. A motion was made by Craig with support from Charles to recommend all of the applications for adoption by the Missaukee County Board of Commissioners. All in favor – motion passed.

Public Comment** No public was present at the meeting.

ADJOURN: The meeting was adjourned at 6:15pm following a motion by Craig with support from Charles. All in favor – meeting adjourned.

NEXT MEETING: April 25, 2018 5:00pm**Public Comment Rules authorized by the Missaukee County Planning Commission: Each person recognized by the Chairman shall state their name for the record and will have a limit of 3 minutes to state an opinion. All opinions will be duly noted by the Commission & if requiring an answer will be addressed by the chairman first or his designee or in writing. The audience is asked not to interrupt at any time during public comment.