

**ADDENDUM #1**  
**Missaukee County**  
**Request for Proposals to Provide Building Plan Review Services**

1. Will there be allowances made for the mandated residential turn-around time (5 working days) for non-electronically submitted prints to consider courier activity, which could take up 2+ of those days, for example?

Yes. The five working days excludes courier time.

2. Will there be allowances made for the mandated commercial turn-around time (10 working days) for non-electronically submitted prints to consider courier activity, which could take up to 2+ of those days, for example?

Yes. The ten working days excludes courier time.

3. What is the number of commercial and residential (if any) mechanical plan reviews processed annually?

Typical year – none.

4. What is the number of commercial and residential (if any) electrical plan reviews processed annually?

Typical year – around three (3).

5. What is the number of commercial and residential (if any) plumbing plan reviews processed annually?

Typical year – around three (3).

6. What is the number of commercial and residential (if any) building plan reviews processed annually?

Typical year – six (6) commercial/industrial projects; although it varies, up to 20 residential projects.

7. Will the County require the Vendor to use a County-provided Plan Review template for the development of plan reviews?

No.

8. Does the County have Administrative support staff who will distribute completed plan reviews and communicate the completion of the reviews to applicants?

Yes.

9. Does the County have Administrative support staff who will process the initial intake of plans to then subsequently provide them to the Vendor?

Yes.

10. Is Fire Plan Review included as part of the expected services?

Yes.

11. Is a "Project Engineer" (AKA: PE) credential required, as part of the mandated credentials?

No.