

APPENDIX B PARK COMMISSION RULES AND DUTIES NAME AND PURPOSE

The legal basis for operation of the Commission is the resolution of the County Board of Commissioners of Missaukee County establishing the Commission as an agency of the county based upon permissive legislation, Act 261, Public Acts of Michigan of 1965.

The purpose of the Commission shall be to plan, develop, preserve, administer, maintain and operate a system of parks, indoor and outdoor recreation facilities and programs for all residents encompassed by the county of Missaukee County. The Commission shall have the custody, control and management of all real and personal property acquired by the county or a regional commission for public parks, preserves, parkways, playgrounds, recreation centers, swimming pools, wildlife areas, lands reserved for flood conditions for impounding runoff water, and other county conservation or recreation purposes.

COMPOSITION OF COMMISSION

SECTION 1: REPRESENTATION

The Commission shall operate as an agent of the Missaukee County Board of Commissioners; its membership, however, will not be limited to commissioners, but could include representation from the following segments of Missaukee County: Missaukee County Board of Commissioners, education (school boards or administration), local government units, recreational agencies, and public-at-large.

The Missaukee County Park Commission shall be comprised of nine (9) members including two (2) Missaukee County Commissioners, a representative of each the County Road Commission, the County Drain Commission, and the Planning Commission, and four (4) at-large members each for the term of three (3) years. All members will be residents of Missaukee County. Ex officio members to include the Missaukee County Emergency Management and Planning Director and the Missaukee County Parks Director.

SECTION 2: OFFICERS

The Commission shall select, from its membership, a chair, vice chair and a secretary and define the duties thereof. The County Treasurer shall be the Treasurer of the Commission.

SECTION 3: MEETINGS, QUORUMS, VACANCIES

Meetings shall be held at least bimonthly at a time and place to be determined by the membership. A majority of the Commission shall constitute a quorum.

The vacancies in Commission membership shall be filled in the same manner as that used to select original members of the Commission, including appointment and advertisement for letters of interest. Unexpired terms will be filled for the balance of the term.

SECTION 4: DUTIES OF THE COMMISSION

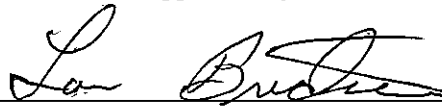
It shall be the general duty of said Commission to formulate all policies governing its responsibilities and to see that the recreation opportunity is provided to meet the needs of the citizens of the county.

SPECIFIC DUTIES:

It shall be a primary objective of the Commission to:

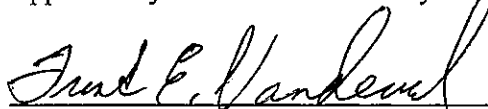
1. Prepare, adopt and continually evaluate, in cooperation with the Missaukee County Planning Commission, a comprehensive plan of recreation, scenic, scientific, archaeological, historic, wildlife, conservation areas, playgrounds, and open space, lands and facilities, which are deemed necessary to enhance the quality of the environment and provide adequate leisure time opportunities for residents and visitors within the county.
2. Select and recommend a person fully qualified by training and experience for the position of Director and fix the compensation of such Director.
3. Establish, in cooperation with the Director, an equitable budget covering acquisition, development, maintenance, and operation of recreation areas and programs.
4. Submit an annual written report to the Board of Commissioners of the County of Missaukee which shall contain a financial statement and a statement of doings of the Commission during the preceding calendar year.
5. Accept and acquire in the name of the county by gift, purchase, lease agreement suitable real property to provide a comprehensive park and recreation system.
6. Develop, maintain and improve such recreation facilities under its jurisdiction that would enhance its basic purpose.
7. Recognize that coordinated recreation efforts are needed to provide recreation programs and facilities for all citizens. The Commission shall assist municipalities, townships, villages, school districts and other intra-county governmental units by providing park and recreation services under contract, to such bodies when these services are available within Commission resources.
8. Operate and coordinate the recreational efforts and programs in the county in order to enhance County owned parks.
9. Appoint a temporary or permanent committee(s) for such purpose and for such periods of time as it deems advisable and necessary.
10. Plan, adopt, and change by-law and policy statements after deliberate consideration and at such a time and place as the Commission determines to be advisable and necessary in conference with its charter and enabling legislation upon an affirmative vote by the majority of said Commission.

Amended and approved by the Missaukee County Park Commission February 11, 2016


Chairman Lan Bridson


Secretary Natalie Davis

Approved by the Missaukee County Board of Commissioners March 15, 2016


Chairperson Frank Vanderwal