MISSAUKEE COUNTY PLANNING COMMISSION
Minutes
County Annex Meeting Room
January 25, 2017 **5:00pm**

MEMBERS PRESENT: Linda Hartshorne-Shafer (Staff), Belser Charles, Blaszak S, Fisher Craig, Miller Bruce, Schwager Susan, Shaarda Don, Smallegan Dean, Zwolak, Mimi
OTHERS PRESENT: Precia Garland, Missaukee County Administrator

The meeting was called to order at5:02pm; the Pledge of Allegiance immediately followed. The minutes of the October 26, 2016 meeting were approved following a motion by Charles with support from Bruce – all in favor. The January 25, 2017 agenda was approved following a motion by Mimi with support from Charles – all in favor.

NEW BUSINESS:

1. Natalie – COA (UNABLE TO ATTEND MEETING – WILL BE PLACED ON A FUTURE AGENDA)
    a. Non-Emergent Medical Transportation Grant
    b. Bus grant

2. Capital Improvement Plan Review: Presented by Precia Garland, County Administrator. Capital projects are defined as expenditures of $5000 or more with a useful life of at least one year. This is a fluid document which will provide budgetary and spending guidance; however, if a project isn't listed in the plan it could still be added and considered for approval. An example given was the Sheriff's Department transport van, which was totaled in a rollover accident. It wasn't a planned expenditure, but it was still necessary to replace the vehicle. Alternatively, a project listed in the plan isn't required to be completed. Department Heads were invited to submit projects that meet the capital project definition; these projects were compiled by fiscal year (FY18 - FY22) and the funding sources were identified. The Building Department and Parks Department are enterprise funds and subsequently funded by the fees that each generates; the Parks Department updates a Capital Improvement Program each year which was incorporated into the county plan. The county's CIP is now under review by the Planning Commission. The plan is available for review electronically on the Missaukee County website and hard copies of the plan are available for public review at the courthouse. A public hearing on the plan will be scheduled for the February 22, 2017 Planning Commission meeting. Assuming that any potential questions regarding the plan will be answered satisfactorily, the Planning Commission will recommend the Capital Improvement Plan to the Missaukee County Board of Commissioners for approval.

OLD BUSINESS:

1. ConnectMI/Broadband update – ATI fibers have been lit, which means that they now have active internet in Missaukee County. ATI will now be focused on marketing their service. A Charter representative is hoping to meet with the local school superintendents to provide guidance on helping eligible students and their families to access Charter's low cost broadband program.

2. Ordinance amendment update –Amendment follows same process as development did. Currently compiling the necessary documentation.

MISCELLANEOUS:
Objectives to complete for February 22, 2017 meeting:

1. Review the Capital Improvement Plan in preparation for the February 22, 2017 Public Hearing and Planning Commission meeting. Forward any questions to Planning Commission staff so they can be addressed prior to the Public Hearing.

SUBCOMMITTEE REPORTS:

P.A. 116 – GAC Cattle Company, LLC – The Equalization Department was contacted for verification of this property and following discussion of the application a motion was made by Bruce with support from Charles that the application be recommended for approval by the Planning Commission to the Board of Commissioners. All in favor. Planning Staff will notify the County Clerk.

PUBLIC COMMENT**

ADJOURN: 6:11pm following a motion by Mimi with support from Craig. All in favor. Meeting adjourned.

NEXT MEETING: February 22, 2017 5:00pm**Public Comment Rules authorized by the Missaukee County Planning Commission: Each person recognized by the Chairman shall state their name for the record and will have a limit of 3 minutes to state an opinion. All opinions will be duly noted by the Commission & if requiring an answer will be addressed by the chairman first or his designee or in writing. The audience is asked not to interrupt at any time during public comment.