



Agenda

Missaukee County Board of Commissioners

Special Board Meeting
Missaukee County Commission Room
105 S. Canal St. Lake City, MI 49651
March 18, 2020 @ 4:00 PM

Providing high-quality and cost-efficient essential services that support local goals and needs for the health, safety, and economic prosperity of a culturally diverse community

4:00PM Meeting Called to Order

*Public Comment

4:05PM COVID-19 Preparedness Planning

1. Resolution 2020-4; Access to county facilities and changes to county operations in response to COVID-19
2. Court proceedings and operations
3. Department Updates
 - a. Treasurer – delinquent tax payment - deadline extension
 - b. Emergency Management Update
 - c. Essential services continuity
 - i. EMS
 - ii. Sheriff/9-1-1 Dispatch/Jail

*Public Comment

****Public Comment Rules authorized by the Missaukee County Board of Commissioners:** Each person recognized by the Chairman shall state their name for the record and will have a limit of 3 minutes to state an opinion. All opinions will be duly noted by the board & if requiring an answer will be addressed by the chairman first or his designee or in writing. The audience is asked not to interrupt at anytime during public comment



March 17, 2020

**Missaukee County Courthouse, Annex and
other County Facilities**

STOP

Following the Executive Orders declared by Governor Whitmer regarding the COVID-19 virus, Missaukee County asks that you **delay nonessential visits** to County Offices until this event subsides.

Please call BEFORE entering the building. We can likely assist you with your business by phone, fax, or email. You can also access County information and some services through the county's website, <http://missaukee.org>.

Main Telephone Number: (231) 839-4967

Fax: (231) 839-3684

<http://missaukee.org>

- If you think you have been exposed to COVID-19, call your health care provider. If you do not have one, call the Munson Cadillac Hospital at (231) 876-7200.
- Wash your hands often with soap and warm water for 20 seconds. If unavailable, use hand sanitizer.
- Cover your mouth and nose with a tissue or upper sleeve when coughing or sneezing.
- Avoid contact with people who are sick.
- If you are sick, stay home and avoid contact with others
- Stay at least 6 feet away from others when in a public setting.

Information regarding this outbreak is changing rapidly. The latest information is available at <http://Michigan.gov/Coronavirus> and <http://CDC.gov/Coronavirus>.

**MISSAUKEE COUNTY BOARD OF COMMISSIONERS
RESOLUTION 2020-5**

WHEREAS, on Tuesday, March 10, 2020 Michigan Governor Gretchen Whitmer declared a state of emergency, as the state's first positive cases of COVID-19 were identified; and
WHEREAS, as of Monday, March 16, 2020, over 50 cases of COVID-19 were confirmed in Michigan, with at least two Northern Michigan cases being confirmed and more likely expected; and
WHEREAS, Missaukee County wishes to slow the spread of COVID-19 and protect both the general public and its employees; now
THEREFORE, BE IT RESOLVED, that the Missaukee County Board of Commissioners are taking the following steps to protect public health and slow the spread of COVID-19:

1. As of Tuesday, March 17, 2020, restricting public access to all county-owned facilities. All County Departments will remain in operation (with the exception of the Recycling Department) and accessible by telephone, FAX, email, and other forms of electronic communication. Only members of the public that have made appointments will be permitted into county facilities. All public will be escorted to their destination and then escorted from the premises.
2. All non-essential committee meetings will be cancelled.
3. All essential meetings will follow measures as recommended by the Centers for Disease Control (CDC) to mitigate the potential for COVID-19 transmission, including social distancing, proper hand hygiene and respiratory etiquette.
4. Compliance with all current and future State and/or Federal Executive Orders as they relate to COVID-19.
5. Compliance with local administrative orders (LAOs) of the 28th Circuit Court, 84th District Court, and Missaukee Probate Court.
6. Elimination of all non-essential travel for county employees.
7. Effective communication of all new practices/procedures to the public.
8. Delegation of additional authority to Frank Vanderwal, Board Chairperson or in the event of his incapacity, Hubert Zuiderveen, Board Vice Chair to approve emergency decisions, purchases and/or other necessary actions related to the COVID-19 matter, subject to ratification by the Board of Commissioners at a later date. Documentation regarding actions taken under this clause shall be copied to all Commissioners.
9. Authorizing compensation to non-essential employees in the event of a mandated County office closure without usage of employee paid sick or vacation leave.

BE IT FURTHER RESOLVED, all actions listed in this resolution shall remain in effect until Tuesday, April 14, 2020 or until as otherwise determined by the Board of Commissioners.

Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED.

I hereby certify that the forgoing is a true and complete copy of the Resolution 2020-4 adopted by the Board of Commissioners of Missaukee County at the meeting held March 18, 2020 .

Jessica Nielsen, County Clerk/Register of Deeds

Date