

## **MISSAUKEE COUNTY RECYCLING CENTER LABORER POSITION DESCRIPTION**

### **LOCATION:**

Missaukee County Recycling Center, 6240 W. Sanborn Road, Lake City, MI 49651

### **JOB STATUS:**

Grant based, non-union, Missaukee County employee, supervised by Missaukee Conservation District Manager.

Part-time position working Saturday, 8 am to 1 pm, occasional Wednesday might be requested from 8 am to 5 pm.

**EMPLOYMENT:** Part-time, grant dependent

**PAY RATE:** \$11.50 per hour

### **POSITION DESCRIPTION:**

Under the direction of the Missaukee Recycling Center Manager this position will assist with collecting and processing of recycled materials. Essential duties and responsibilities include the following; other duties may be assigned.

- ▶ Assist Missaukee County Recycling Center Lead Coordinator with processing of recycled materials.
- ▶ Provide courteous service to Missaukee County Recycling Center customers.

### **JOB REQUIREMENTS:**

The successful candidate must possess the following job requirements:

- ▶ Ability to frequently lift 50 pounds, occasionally lift up to 100 pounds
- ▶ Ability to assist in material lifting daily
- ▶ Ability to work within and contribute to a teamwork environment
- ▶ Ability to communicate with a diverse customer base, and have exceptional, demonstrated customer service skills
- ▶ Maintain a professional attitude
- ▶ Be flexible and adaptable to change

To apply, please complete a Missaukee County Employment Application and send to Precia Garland, Missaukee County Administrator, POB 800, Lake City, MI 49651. Position is open until filled. Posted 3/15/17.

**MISSAUKEE COUNTY IS AN EOE/ADA EMPLOYER**