

**Missaukee County Board of Commissioners**  
**Lake City, Michigan**  
**Regular Meeting**  
**\*Meeting held electronically via Zoom\***  
**May 12, 2020 @ 4:00 PM**

**Meeting Called to Order** by Chairperson Vanderwal; Commissioner Zuiderveen gave invocation and pledge of allegiance.

**Roll Call of Districts** – Pam Niebrzydowski, Roger Ouwinga, Lan Bridson, Dean Smallegan, Frank Vanderwal, Hubert Zuiderveen, Star Hughston

**Absent:** None

Motion by Niebrzydowski, supported by Zuiderveen, to approve the agenda as presented Motion Carried.

Motion by Ouwinga, supported by Hughston, to approve minutes from April 14 and 30, 2020 as presented. Motion Carried. Correspondence received and reviewed.

**Public Comment:** None

**Wilbur Yancer, Sheriff,** gave an update on his department.

**Lori Cox, Treasurer,** presented financial reports for April. She also asked for approval on the proposed summer tax resolution.

Motion by Bridson, supported by Niebrzydowski, to approve authority to transfer up to \$100,000 from the 249 Building Department Fund to the 508 Parks Department Fund on a loan basis, if needed. Motion Carried.

Motion by Niebrzydowski, supported by Zuiderveen, to approve the summer tax resolution as presented. Roll Call Vote: 7 Yeas (Ouwinga, Smallegan, Hughston, Zuiderveen, Bridson, Vanderwal, Niebrzydowski) 0 Nays. Motion Carried.

**Resolution 2020-13**

**Resolution Imposing 2020 Property Tax Levy pursuant to Public Act 357 of 2004, and  
Notice of Certification of County Allocated Tax Levy**

**WHEREAS,** Missaukee County is authorized under the General Property Tax Act, Public Act 206 of 1893, as amended, to levy and collect County Allocated property taxes; and

**WHEREAS,** the General Property Tax Act has been amended by Public Act 357 of 2004, being MCL 211.44a, to require all Michigan Counties to impose a summer tax levy,

**NOW, THEREFORE BE IT RESOLVED,** that pursuant to Public Act 357 of 2004, the Missaukee County allocated tax shall be levied and collected on July 1, 2020, in the amount allocated after application of the “Headlee” Millage reduction fraction, 4.9005 mills; and

**BE IT FURTHER RESOLVED,** that the Treasurer of each city, village and township in Missaukee County is directed to account for and deliver to the County allocated tax collection for 2020 in accordance with the provisions of Public Act 357 of 2004; and

**BE IT FURTHER RESOLVED,** that this Resolution constitutes certification of the levy of the county allocated tax and authorized collection of the County allocated tax on July 1, 2020, at the

amount allocated after the application of the “Headlee” Millage reduction fraction of 4.9005 mills; and

**BE IT FURTHER RESOLVED**, that the County Clerk shall deliver a copy of this Resolution by first class to the Treasurer of each city and township in the County of Missaukee.

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**Judges Fagerman and Ransom**, gave an update on court operations.

County Commission on Aging report was submitted for information.

Chairperson Vanderwal announced the opening of the public hearing for approval of the 911 Plan Update.

**Public Comments:** None

Hearing no other comments, Chairperson Vanderwal closed the public hearing.

Motion by Bridson, supported by Ouwinga, to adopt the following resolution approving the 911 Plan Update as presented. Motion Carried.

**MISSAUKEE COUNTY BOARD OF COMMISSIONERS  
RESOLUTION 2020-14  
ADOPTING FINAL E911 PLAN**

**WHEREAS**, Missaukee County (“County”) previous adopted a Final 911 Service Plan (“Plan”) in 1993, pursuant to the Emergency Telephone Service Enabling Act, PA 32 of 1986, as amended (“Act”); and

**WHEREAS**, Missaukee County has revised the Plan by incorporating changes directly therein, attached as Exhibit A to this Resolution; and

**WHEREAS**, the Act requires the Plan to accurately identify all public service answering points (PSAPs) for all 911 calls in the County; and

**WHEREAS**, the County is preparing to transition from landline trunks to internet connections for the delivery of 911 calls to the PSAP, referred to as “NextGen 911”, which will dramatically increase the amount of useful information transmitted to the PSAP regarding the emergency; and

**WHEREAS**, the attached Plan accomplishes the following purposes, which are in the best interest of the Missaukee County public; including:

1. Republishing the Plan in its entirety to reflect and incorporate revisions for ease in review;
2. Facilitating consolidated dispatch service throughout the County via the Missaukee County Sheriff’s Office, a department of the County;
3. Streamlining the process for updating service supplier and public agency information;
4. Obligating service suppliers to use the internet protocol (IP) address the Sheriff’s Office designates for NextGen 911 service; and

**WHEREAS**, the Board finds revision of the 911 Service Plan will promote effective and efficient implementation of NextGen 911 system for the benefit of all Missaukee County residents and visitors, including but not limited to the new ability to send and receive text messages; now

**THEREFORE, BE IT RESOLVED** the Missaukee County Board of Commissioners hereby adopts the E911 Plan, attached hereto as Exhibit A, following a public hearing conducted on May 12, 2020 at 4 PM.

**RESOLUTION DECLARED ADOPTED.**

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**Precia Garland, County Administrator**, reviewed the items she presented at the Finance Committee last week.

### **Finance Committee Report**

Motion by Zuiderveen, supported by Niebrzydowski, to approve F-2900 Annual Operating Budget Policy revision as presented. Motion Carried.

Motion by Ouwinga, supported by Smallegan, to ratify the revised Covid-19 County Preparedness and Response Plan as presented. Motion Carried.

Motion by Zuiderveen, supported by Niebrzydowski, to approve the purchase of the Sheriff Department tow truck for \$28,436 from Signature Ford and detailing for \$4,333.53 from Tele-Rad, contingent upon receiving and executing the USDA Rural Development grant agreement. Motion Carried.

Motion by Niebrzydowski, supported by Ouwinga, to adopt the following resolution regarding county operations during the Covid-19 pandemic as presented. Motion Carried.

### **MISSAUKEE COUNTY BOARD OF COMMISSIONERS COVID-19 AND COUNTY OPERATIONS RESOLUTION 2020-15**

**WHEREAS**, on Tuesday, March 10, 2020 Michigan Governor Gretchen Whitmer declared a state of emergency, as the state's first positive cases of COVID-19 were identified; and **WHEREAS**, this state of emergency was affirmed by the Michigan Legislature on Tuesday, April 7, 2020 and further extended by Governor Whitmer through Thursday, May 28, 2020; and **WHEREAS**, as of Tuesday, May 5, 2020, over 34,000 cases of COVID-19 were confirmed in Michigan, with 185 Northern Michigan cases, including 16 within Missaukee County; and **WHEREAS**, Missaukee County wishes to slow the spread of COVID-19 and protect the health of both the general public and its employees; now **THEREFORE, BE IT RESOLVED**, that the Missaukee County Board of Commissioners is taking the following steps to protect public health and slow the spread of COVID-19:

1. Continue restriction of public access to all county-owned facilities in accordance with Governor's Executive Order 2020-77. All County Departments will remain in operation and accessible by telephone, FAX, email, and other forms of electronic communication. Only members of the public that have made appointments will be permitted into county facilities when such in-person visits are deemed essential and in accordance with the county's screening protocol as defined in its COVID-19 Preparedness and Response Plan.
2. All non-essential county committee and boards meetings will be cancelled.
3. All essential meetings will follow measures as recommended by the Centers for Disease Control (CDC) to mitigate the potential for COVID-19 transmission, including social distancing, proper hand hygiene and respiratory etiquette. Preferably, all essential meetings will be conducted remotely, in accordance with Executive Order 2020-75, which temporarily modifies the Open Meetings Act through June 30, 2020.
4. Compliance with all current and future State and/or Federal Executive Orders and emergency rule changes as they relate to COVID-19.
5. Compliance with local administrative orders (LAOs) of the 28<sup>th</sup> Circuit Court, 84<sup>th</sup> District Court, and Missaukee Probate Court, as well as Supreme Court Administrative Office orders as they relate to COVID-19 and amended court operations.

6. Effective communication of all new practices/procedures to the public.
7. Delegation of additional authority to Frank Vanderwal, Board Chairperson or in the event of his incapacity, Hubert Zuiderveen, Board Vice Chair to approve emergency decisions, purchases and/or other necessary actions related to the COVID-19 matter, subject to ratification by the Board of Commissioners at a later date. Documentation regarding actions taken under this clause shall be copied to all Commissioners; and

**BE IT FURTHER RESOLVED**, all actions listed in this resolution shall remain in effect until June 9, 2020 or until as otherwise determined by the Board of Commissioners.

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Motion by Smallegan, supported by Hughston, to approve the L-4029 form as presented. Motion Carried.

Motion by Bridson, supported by Niebrzydowski, to appoint Dean Vivian to the Northern Lakes Community Mental Health Authority for a term ending 3-31-2023. Motion Carried.

### **Personnel Committee Report**

No items.

### **Claims and Accounts Report**

Motion by Niebrzydowski, supported by Bridson, to pay Claims and Accounts and Own Accounts as presented. Roll Call Vote: 7 Yeas (Bridson, Niebrzydowski, Ouwinga, Smallegan, Zuiderveen, Hughston, Vanderwal) 0 Nays. Motion Carried.

### **Buildings and Grounds Report**

No items.

### **Safety Committee Report**

No items.

### **Commissioner Reports**

Commissioner Niebrzydowski gave reports on the electronic meetings she attended with the Department of Health and Human Services and Area Agency on Aging.

### **Public Comment:**

- None

Meeting adjourned 5:20pm until June 9, 2020 at 4PM or Call of the Chair.

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**Frank Vanderwal, Chairperson**

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**Jessica Nielsen, County Clerk/Register**